

# Waterfront Director/WSI

## Purpose:

To oversee the waterfront and water related activities.

## Responsible to:

Director of Tapawingo, Assistant Director

## Responsibilities:

1. Supervise testing each camper at beginning of camp to determine swimmer ability in conjunction with the qualified WSI staff.
2. WSI is in charge of teaching learn to swim classes.
3. Oversee all waterfront activities, including the training and enforcement of safety standards, lost swimmer procedures, maintenance of equipment, inventory of equipment, and training of counselors in all water activities.
4. Determine safety of “unapproved” swimming sites according to procedures described in Waterfront Manual, or assign duties of determining site to WSI staff.
5. Review lifeguards on their skill level.
6. Supervise and plan lifeguarding drills each week and document drills performed.
7. Perform and document a daily check of the waterfront area to ensure safety, cleanliness and free of hazards/debris.
8. Perform re-tests for non-swimmers who did not initially pass the swim test if they wish to re-take.
9. Assist in completion of required documentation of NYSDOH paperwork and Audit paperwork as it pertains to this position and as required by the Director of Tapawingo.
10. Attend a weekly administrative meeting.

## Qualifications:

1. 21 years of age or older.
2. Current (not exceeding one year) certification in CPR for the Professional Rescuer, and First Aid.
3. Three seasons of camp waterfront experience as a lifeguard or aquatics director.

4. Camp counselor experience.
5. Holds a current American Red Cross Water Safety Instructor certificate or equivalent for the Professional Rescuer.
6. Holds a current American Red Cross Lifeguard Management certificate or equivalent.
7. A Christian in agreement with the Camp's Statement of Faith.

## **Physical Requirements:**

Ability to endure prolonged standing, some bending, stooping, and stretching. Requires hand-eye coordination and manual dexterity to manipulate program equipment and activities. Willing to live in a camp setting and work irregular hours, delivering program in the facility available. Operate with daily exposure to various weather conditions. Must be a confident swimmer.